PROMISE PREP SCHOOL

206 Moonglow Rd. Fruitland, Md 21826

Family Handbook 2026–2027

"And we know that all things work together for good to those who love God, to those who are called according to His purpose." - Romans 8:28

Promise Prep School is under the leadership of House of the LORD Church.
Worship Services are Saturday's at 6pm

Promise-Prep.com | (432) 349-6176 | Admin@Promise-Prep.com

PROMISE PREP SCHOOL

Family Handbook 2026–2027

Welcome to Promise Prep

Thank you for partnering with Promise Prep School. We consider it a privilege to assist families in the academic, spiritual, and character development of their children.

Promise Prep exists to honor Jesus Christ by providing a Christ-centered education founded upon Biblical truth, academic excellence, and the leading of the Holy Spirit. Our desire is to see every scholar grow in wisdom, character, confidence, and faith while developing a personal relationship with Jesus Christ.

We believe education is most effective when families and school staff work together in unity toward a common goal: raising children who love God, love others, and pursue excellence in all they do.

Who We Are

Promise Prep School is a K–12 Christian school located in Fruitland, Maryland and operates as a ministry of House of the LORD Church.

We are committed to developing scholars academically, spiritually, socially, and emotionally through a Christ-centered learning environment.

Students participate in:

• Academic instruction • Bible study • Worship • Prayer • Performing Arts • Leadership development • Character formation

Our goal is to help each scholar discover their God-given purpose and learn how to hear and follow the voice of the Lord.

Mission Statement

To honor and serve Jesus Christ by providing a comprehensive educational program founded upon Biblical truth, academic excellence, and the leading of the Holy Spirit.

Vision Statement

To equip scholars to become resilient learners, passionate world changers, and steadfast followers of Jesus Christ.

Core Values

At Promise Prep, we work to:

• Love God wholeheartedly. • Love others as Christ loves us. • Walk in integrity and honor. • Speak life and encouragement. • Recognize our God-given worth. • Respect the worth of others. • Develop leadership qualities. • Pursue academic excellence. • Grow spiritually and personally. • Live lives worthy of our calling.

2 Corinthians 3:18 - We can all draw close to him with the veil removed from our faces. And with no veil we all become like mirrors who brightly reflect the glory of the Lord Jesus. We are being transfigured into his very image as we move from one brighter level of glory to another. And this glorious transfiguration comes from the Lord, who is the Spirit.

2 Corinthians 5:21 - For God made the only one who did not know sin to become sin for us, so that we might become the righteousness of God through our union with him.

John 17:23 - For the very glory you have given to me I have given them so that they will be joined together as one and experience the same unity that we enjoy. You live fully in me and now I live fully in them so that they will experience perfect unity, and the world will be convinced that you have sent me, for they will see that you love each one of them with the same passionate love that you have for me.

Luke 2:52 - And Jesus increased in wisdom and stature, and in favor with God and man.

John 13:35 - Your love for one another will prove to the world that you are my disciples.

Acts 2:17-21 - 'This is what I will do in the last days —I will pour out my Spirit on everybody and cause your sons and daughters to prophesy, and your young men will see visions, and your old men will experience dreams from God. The Holy Spirit will come upon all my servants, men and women alike, and they will prophesy. I will reveal startling signs and wonders in the sky above and mighty miracles on the earth below. Blood and fire and pillars of clouds will appear. For the sun will be turned dark and the moon blood-red before that great and awesome appearance of the day of the Lord. But everyone who calls on the name of the Lord will be saved.'

Statement of Faith

Promise Prep believes:

• The Bible is the inspired and authoritative Word of God. • God exists eternally as Father, Son, and Holy Spirit. • Jesus Christ is the Son of God, born of a virgin, crucified for our sins, resurrected from the dead, and returning again. • Salvation is found through faith in Jesus Christ alone. • The Holy Spirit empowers believers and actively works in their lives today. • Marriage is a covenant established by God between one man and one woman. • God created humanity as male and female.

Scholar Expectations

We believe our scholars are sons and daughters of the King and should carry themselves with honor.

Scholars are expected to:

1. Honor God, staff, and fellow students.
2. Speak respectfully and encourage others.
3. Follow directions promptly.
4. Take responsibility for their actions.
5. Care for school property and personal belongings.
6. Participate fully in academics, worship, and chapel.
7. Demonstrate honesty and integrity.
8. Arrive prepared and on time.
9. Dress modestly and appropriately.
10. Contribute to a safe and Christ-centered environment.

Discipline & Behavior

Promise Prep seeks to correct behavior through discipleship, communication, and partnership with families.

When concerns arise, staff may utilize:

• Verbal correction • Parent communication • Loss of privileges • Behavior improvement plans • Parent conferences • Suspension • Expulsion

Serious offenses may result in immediate suspension or dismissal.

Examples include:

• Fighting or threats • Bullying or harassment • Possession of weapons • Possession of drugs, alcohol, or vaping products • Inappropriate imagery or content • Repeated defiance • Leaving supervision without permission • Academic dishonesty

School administration reserves the right to determine appropriate consequences based upon the circumstances of each situation.

Technology Policy

Technology is provided to support learning.

Students may not:

• Access social media. • Participate in chat rooms. • Stream entertainment content. • Play games without permission. • Access inappropriate websites. • Share private information.

Cell phones must be turned in during the school day unless otherwise authorized.

Smart watches may be used only as timekeeping devices.

Artificial Intelligence Policy

All assignments must reflect the student's own work.

The use of Artificial Intelligence to generate essays, projects, reports, assignments, quizzes, tests, or other academic work is prohibited unless specifically authorized by the teacher.

Violations may result in:

• Assignment failure • Assignment redo • Academic penalties • Suspension or expulsion

---

Attendance & Tardies

Regular attendance is essential for academic success.

School Hours: 8:15 AM – 3:00 PM

Doors Open: 8:00 AM

Before Care: 7:45 AM

After Care: 4:45 PM

Students arriving after 8:15 AM will be marked tardy.

Parents should notify teachers as soon as possible when a student will be absent.

Before Care & After Care

Monthly Rate: $200/month [September – May]

Drop-In Rate: $20/day

Before Care: 7:45 AM

After Care: 4:45 PM

Please inform Mr. and Mrs. Gilbert at least two days in advance, or as soon as possible, if you require Before or After Care. If no students are utilizing the service, staff will not be available.

*There is a $1 fee for every minute you are late picking up a student after 4:45 PM. If this becomes a recurring issue, we may have to discontinue the Before and After Care program.

Dress Code

Our dress code promotes modesty, safety, and a distraction-free learning environment.

General Expectations:

• **Apparel** - Clothing must be modest, clean, and appropriate. Shorts need to be at least 5” inseam [mid-thigh]. No Pajama pants. No Spaghetti Strap, Belly Shirts or revealing clothing. No pants with excessive tears

• **Clothing Designs** - Graphic designs must align with Christian values. • No inappropriate, scary, gruesome, or occult-themed graphics. [Some items that we don’t allow that might not be on the radar are: Mermaids, Leprechauns, Zombies, Vampire Bats, Dragons, Snakes, Witches, Minions, etc.]

• We don’t celebrate Halloween.

• **Shoes** - No flip-flops, Heelys or open-toed shoes. Athletic shoes are required on PE days [no Croc’s on P.E. Days].

• Hair - Hair should be neat and maintained. When dyeing your hair, we ask for natural hair colors only (no pink, blue, green etc. – unless for an approved School Fun Day). Hair should not block your vision.

• Accessories – Accessories should not distract from learning. Admin reserves the right to determine appropriateness.

Dress Code Violations

Minor dress code violations (as deemed by the school staff), will result in a notification being sent to the parent and will be expected to be corrected moving forward. Major dress code violations will result in the parent being notified, and the parent will be required to bring the student clothing that complies with the dress code.

Multiple dress code violations may result in a mandatory meeting between the principal and the parent/guardian as well as the student to discuss the importance of following the dress code as well as any potential plans of corrective actions moving forward.

Health & Illness

Students should remain home when sick.

Students returning from contagious illnesses must satisfy school health guidelines before returning to campus.

The school reserves the right to require additional recovery time when necessary to protect the health of students and staff. Generally, we ask scholars to stay an extra day at home from what the doctor says. *If the doctor says you should not return to school for 1-2 days we ask for 3 days because we are a small school, we don’t want the mass spread of sickness.

Transportation

For student safety:

• Students may only be released to approved adults.

• Parents must follow all drop-off and pick-up procedures.

• Drivers must operate vehicles cautiously while on campus.

Tuition & Financial Policies

Tuition and fees are outlined in the annual enrollment agreement.

Families are responsible for all agreed-upon tuition payments regardless of payment schedule selected.

***Late fees [$25 late fee if paid after the 16th of the month] and account restrictions may apply when balances become delinquent.

Lunch

Prep Pantry

• Students are asked to bring what they need to eat, drink or heat-up an item. **(Bring your own plate, bowl, spoon, fork, knife, and/or cup.)**

• Prep Pantry 2.0 – Healthier lasting items for sale. Families can choose to bring money each day or pay a retainer. ***Parents, please inform Mr. Gilbert what your family's restrictions are for your scholar in use of the Prep Pantry. (ex. 1 item a day or they can only buy chicken strips etc)***

Specials

For Student's Apparel:

• **P.E.** – Monday, Wednesday & Friday (Please wear Athletic Shoes)

• **Art** – Tuesday (From time to time, we may use markers or paint during our class. Please wear suitable clothing or bring a smock to protect your attire.)

• **Life Skills** – (Nutrient Health/Home Economics) – Thursday

---

Performing Arts School

We are a Performing Arts School dedicated to nurturing scholars in various artistic disciplines, including music, dance, theater, and film. We encourage full participation and support in these additional areas.

While we understand that some scholars may feel uncomfortable dancing in front of an audience, our approach encompasses much more. We believe in being a unified team. If dancing isn't your forte, you can announce events; if singing isn't your passion, you can learn to operate the sound booth; and if acting isn't for you, there are opportunities to assist as a stagehand.

School Contacts

Email - Admin@promise-prep.com or Christy@promise-prep.com

Phone – (432) 349-6176

Website[s] – www.promise-prep.com | Facebook & YouTube – Promise Prep | ClassDojo

---

Handbook Updates

Promise Prep reserves the right to update policies, procedures, and expectations as needed throughout the school year.

Families will be notified of significant changes. The most current version of this handbook supersedes all previous versions.

Amendment to Code of Conduct 1:a Effective October 3, 2025

Behavior Policy

A student may be dismissed from campus immediately if Promise Prep Staff deem it as necessary. Behaviors that may result in a temporary dismissal from school include, (but are not limited to):

1. Safety & Violence

- Physical aggression or fighting (punching, kicking, hitting, or any attempt to injure another person).
- Possession or use of a weapon (including look-alike weapons, pocketknives, or other dangerous objects).

- Credible threat of harm to self or others (verbal, written, or digital).

2. Substance Use

- Possession, use, or distribution of drugs, alcohol, vaping products, or other controlled substances on school property or at school events.

3. Severe Disruption or Defiance

- Willful destruction of property causing damage or safety risk.
- Extreme verbal abuse or profanity directed toward staff or students.
- Repeated refusal to comply with directions given by Promise Prep staff.
- Refusal to comply with repeated safety directives (fire drill, lockdown, evacuation).
- Exiting the building without the guidance of an approved staff member.

4. Bullying & Harassment

- Harassment, intimidation, or bullying involving physical contact, severe verbal abuse, or repeated cyber-bullying that creates an unsafe environment.

5. Health & Legal Concerns

- Contagious illness where immediate removal is necessary to protect other students.
- Law enforcement request for removal (such as when a student is involved in a criminal matter on campus).

Implementation Notes

- Immediate Parent/Guardian Contact: Parents will be notified to pick up the student promptly.
- Incident Documentation: Staff will complete a written report the same day.
- Next-Day Procedures: Re-entry meeting with parent/guardian and administration may be required before returning.
- Further Consequences: Depending on severity: suspension or expulsion may follow.
